

St. Margaret Mary Catholic School

Thank you for your interest in
St. Margaret Mary Catholic School.
We are pleased to invite you to participate in the
application process.

- Step 1) Access the **ONLINE APPLICATION** via the link on our school website:
www.smmknight.org, under the Admissions tab
Create an account, complete the online application forms and “submit”.
- Step 2) Submit the documents required to accompany the ONLINE APPLICATION.
See below the list of required documents to include in the application process.
These documents may be uploaded to the online application, or delivered as paper
forms to the school office, to the attention of “Registrar”.
- Step 3) Print, complete and submit the Financial Responsibility Form to the school office, with
the non-refundable \$75 application fee, to the attention of “Registrar”.
This form is found on the Admissions page of the website, in the lower right corner.
- Step 4) Schedule Kindergarten Screening appointment with the school office, if applicable.
Submit \$50 Kindergarten Screening Fee to school office.

New student applications for the 2018 – 2019 school year are **due by February 12, 2018**, with the non-refundable application fee of \$75 per student. Upon acceptance, a \$100 acceptance fee will be due.

Questions? Please contact Mrs. Lisa McCarthy, school registrar: mccarthy1@smmknight.org

Required Documents, in addition to the completion of the ONLINE APPLICATION:

- Birth Certificate
- Baptism Certificate
- State of Florida Physical Form DH3040
- State of Florida Immunization Form DH680
- Family Photo
- Student Photo
- Introductory Letter: from parents to Fr. Walsh and Mrs. Walsh introducing your family, outlining your parish involvement
- If members of another local parish, have pastor complete the Parish Verification Form **
- If moving from out of the area, from another parish, provide a letter from current pastor indicating support level, parishioner status
- **Financial Responsibility Form 2018-2019
- **Kindergarten applicants: Kindergarten Development Readiness Form – completed and submitted by current Pre-K teacher
- Kindergarten applicants: contact school office to schedule Kindergarten Screening appointment & pay \$50 screening fee
- **Applicants for Grades 1-8: Request for Information Prior to Acceptance
- Applicants for Grades 1-8: Copy of prior years’ and most recent Report Cards
- Applicants for Grades 3-8: Copy of prior years’ and most recent standardized testing results
- Application fee of \$75 per student, non-refundable

** Denotes a St. Margaret Mary form available on our school website, www.smmknight.org, under the Admissions tab.